



## DROP OFF & COLLECTION PROCEDURE

School starts at 8:30am **sharp** and it is expected that all children are in class ready to learn at that time. If late, please present at Reception to sign in and to collect a late pass.

### SCHOOL PARKING GUIDELINES/PROCEDURES

Peak school hours are from 8:00am-8:30am & 3:00pm- 3:30pm.

To keep our children safe there is **no parking** in and around the Drop-Off Zone during these times.

Exceptions to the rules are as follows:

1. Families booked in for **Long Days in 3 and 4 Year Old Kindy** who arrive **outside** peak school hours and drop their children to Little Pioneers may use these **bays** as long as they are dropping and collecting outside the peak hours. **All cars must park in the marked bays.**
2. Families dropping and collecting their children from Camp Australia **outside** peak hours may also use these **bays**.

There is ample parking in the Village for all families who wish to park and exit their vehicle. Please see outlined yellow areas on the attached map for further details. The access to our main gate is direct and easy from the top car parks (see yellow arrow on map).

**Afternoons are extremely busy in the Collection Zone.** The area is manned from 3:00pm – 3:15pm. Please DO NOT start queueing until after 3:00pm.

Please note the following:

- When queueing NEVER block the Albany Hwy entrance- it is extremely dangerous to do so.
- Where possible enter the Village behind the Narrogin Inn and queue patiently.
- If entering from Albany Hwy, enter the carpark, turn right and do a U-Turn to join the queue - do not turn left unless there is no queue.
- Never exit your vehicle whilst in the Drop –Off collection zone.

Thank you for helping us keep our children and our community safe.

Mrs Louise Lont  
Principal

